



## Epping Forest & Commons Committee

**Date:** THURSDAY, 25 JANUARY 2024

**Time:** 10.00 am

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Benjamin Murphy (Chairman)	Andrew McMurtrie (Ex-Officio Member)
Caroline Haines (Deputy Chairman)	David Sales
George Abrahams	Philip Woodhouse
Jaspreet Hodgson	Verderer Michael Chapman DL
Alderman Vincent Keaveny, CBE	Verderer William Kennedy
Gregory Lawrence	Verderer Paul Morris
Alderman Nicholas Lyons	Verderer Nicholas Munday
Alderman and Sheriff Bronek Masojada	

**Enquiries:** Blair Stringman  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# AGENDA

NB: Certain items presented for information have been marked \* and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting.

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public and non-public summary of the minutes of the previous meeting held on 23 November 2023.

**For Decision**  
(Pages 7 - 14)

4. **MATTERS ARISING**

- a) Action Log (Pages 15 - 24)  
Report of the Town Clerk.

### Natural Environment

5. **TRIPLE SSSI CONDITIONS SURVEYS**

Interim Executive Director, Environment to be heard.

**For Discussion**

6. **DIRECTOR & ASSISTANT DIRECTOR UPDATE**

Interim Executive Director, Environment to be heard.

**For Discussion**

7. **\*NATURAL ENVIRONMENT VISION AND STRATEGIES**

Report of the Interim Executive Director, Environment.

**For Information**  
(Pages 25 - 50)

8. **EPPING FOREST AND COMMONS PHYSICAL ACCESS DISCUSSION**

Report of the Executive Director, Environment.  
*To Follow.*

**For Information**

**Epping Forest**

9. **LICENCES, AND PRODUCE FEES AND CHARGES FOR 2023/24 (SEF 02/24)**

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 51 - 62)

10. **\*OPERATIONAL FINANCE PROGRESS REPORT (PERIOD 9 APRIL - DECEMBER) 2023/24**

Report of the Chamberlain.

**For Information**  
(Pages 63 - 94)

**The Commons**

11. **THE COMMONS: LICENCES, SPORTS, WAYLEAVES AND PRODUCE FEES AND CHARGES FOR 2024/25**

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 95 - 106)

12. **RESOLUTION OF THANKS**

Chairman to be heard.

(Pages 107 - 108)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

## Part 2 - Non-Public Agenda

### 15. EXCLUSION OF THE PUBLIC

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

**For Decision**

### 16. NON-PUBLIC MINUTES

To agree the non-public minutes of the previous meeting held on 23 November 2023.

**For Decision**  
(Pages 109 - 110)

### 17. MATTERS ARISING

a) Action Log (Pages 111 - 114)

Report of the Town Clerk.

### 18. CARBON REMOVALS (CLIMATE ACTION) PROJECT RESCOPING REAPPROVAL

Joint report of the Interim Executive Director, Environment & Executive Director of Innovation and Growth.

**For Decision**  
(Pages 115 - 124)

### 19. RENEWABLE ENERGY STORAGE FACILITY (SEF 24/23)

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 125 - 168)

### 20. REQUEST FOR THE PROVISION OF A DEED OF GRANT EASEMENT (SEF 03/24)

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 169 - 208)

21. **CLIMATE ACTION STRATEGY UPDATE**

Interim Executive Director, Environment to be heard.

**For Discussion**  
(Pages 209 - 244)

22. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**